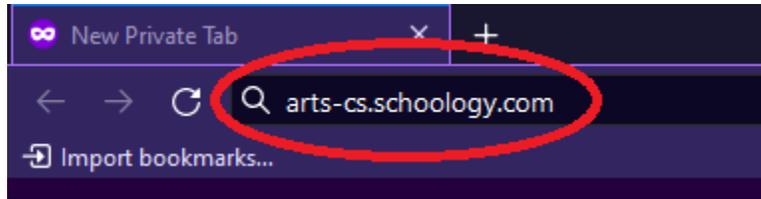
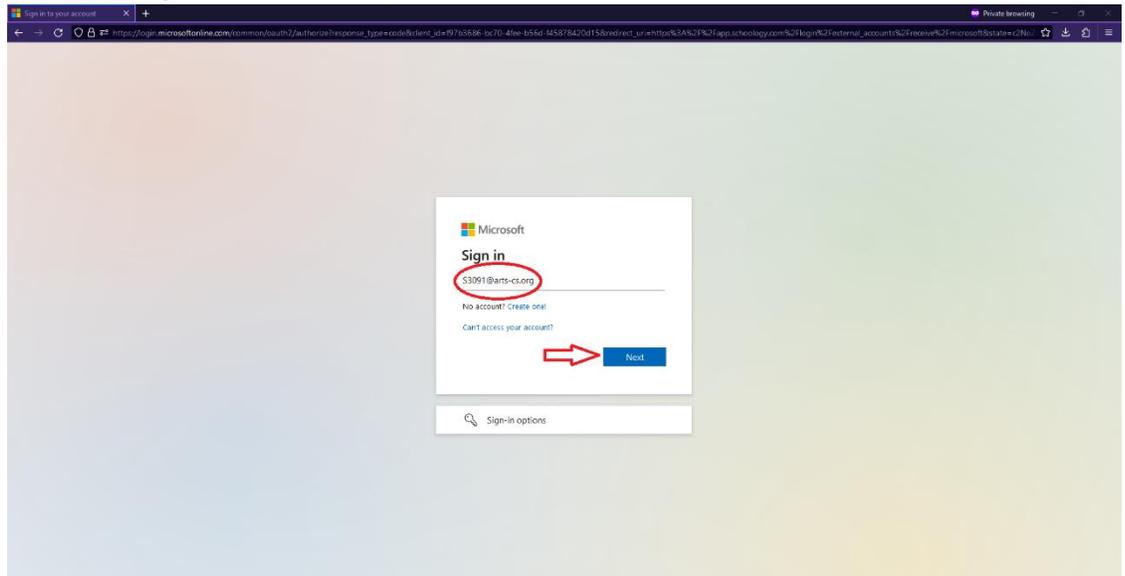


Instructions for logging into Schoology - Arts Academy Charter Middle School

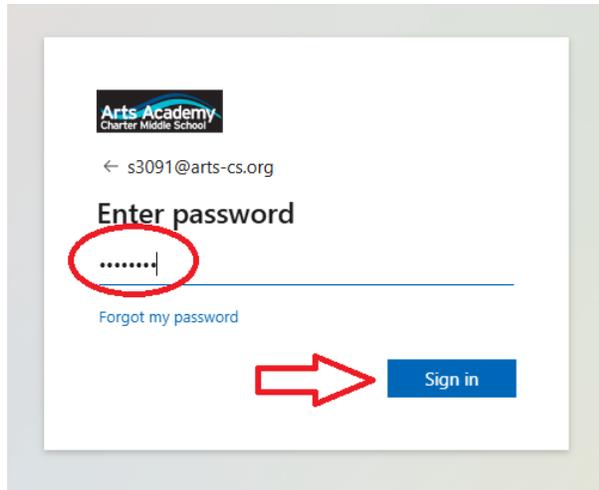
1. Open a web browser and navigate to arts-cs.schoology.com.



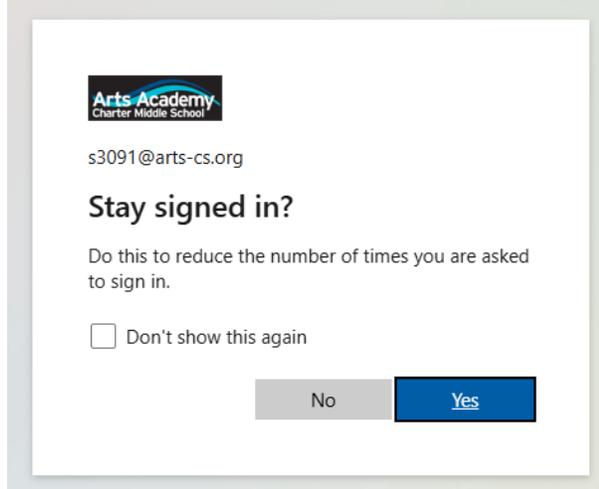
- a.
 2. You will then be directed to a Microsoft login page.
 - a. In the "Email" field, enter your student's email address.
 - i. The convention for student email addresses is the letter "S" followed by their 4 digit student ID number @arts-cs.org.
 - ii. Example for student with ID number 3091:
 1. S3091@arts-cs.org
 - b. After entering the email address, click the "Next" button.



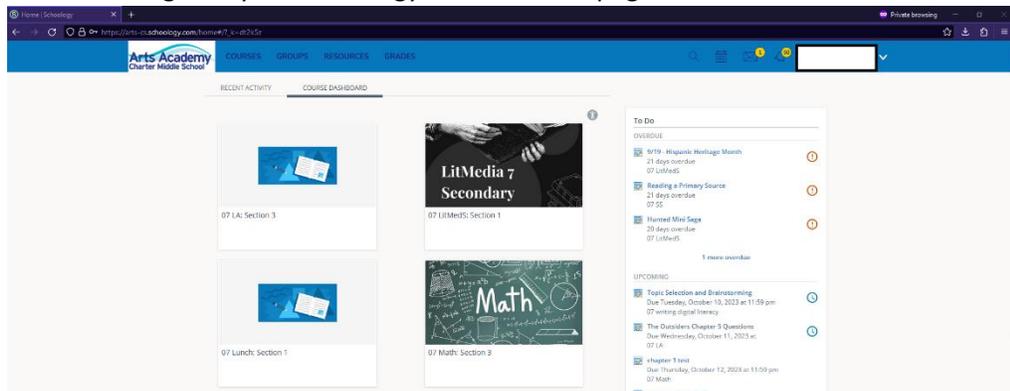
- c.
 3. At the next page, you will be prompted for a password. Passwords were assigned at the beginning of the school year by home room teachers. They should consist of 8 random letters/numbers. Type your student's password in the password field, then click "Sign In."
 - a. NOTE: For account lockouts or password issues, contact the main office (mainoffice@arts-cs.org).



- b.
- At the next screen, choose whether you would like to stay signed in or not.



- a.
- You will then be brought to your Schoology account homepage.



a.